

RE/MAX of Alamogordo Property Management
3410 N White Sands Blvd. Alamogordo, NM 88310
575-437-0914 * Fax 575-434-3704

Rental Application

- **A copy of your photo ID will be needed when the application is submitted.
- **Proof of income needs to be submitted with application.
- ** There is a \$35.00 application fee. Please pay by check, cashier's check or money order. No cash.
- ** Notice: All rentals are available on a "first come, first serve basis". Please read disclaimer at the end of application before signing. All areas are to be filled out as completely as possible. If you need more space, please use the back side of the paper. Please include phone numbers to all places rented, worked, etc., not doing so will cause application to be rejected. The office must be able to verify all information. If any person living on the property is 18 or older, they will need to fill out an application.

Address Applying for: _____

Move In Date: _____

Primary Applicant information

Name of Applicant _____

Home phone number: _____ Cell number: _____ Other: _____

Other names used within the last 3 years? _____

Current Address _____

City, State, Zip _____

_____ Rent _____ Own Rent Amount: \$ _____ Date Moved In: _____

Reason for leaving current residence? _____

Name & Phone number of Owner/Manager _____

Previous address(es) (past 2 addresses or past 5 years) if more space is needed please use back of this application _____

Previous rent amount: \$ _____ Date moved in: _____ Date Moved out: _____

Reason for Leaving? _____

Name & Phone number of owner/manager _____

Social Security #: _____ Drivers Lic. # & State: _____

Date of Birth: _____ # Of People Residing In Home: _____

Number of Pets _____ Kind, Weight, Breed, Age: _____

Employment Information:

Present Employer _____ Position _____

Date Started: _____ Supervisor's Name: _____

Address of Employer: _____

Work Phone : _____ Monthly Income: _____

Other non-working income you want considered. Please explain: _____

Co-Applicant Information

Name of Co-Applicant: _____ Home
Phone Number: _____ Cell Number: _____ Other: _____ Other
names used within the last 3 years? _____
Current Address; _____
City, State, Zip _____
_____ Rent _____ Own Rent Amount: \$ _____ Date Moved In: _____
Reason for leaving current residence? _____
Name & Phone number of owner/manager _____
Previous address(es) (past 2 addresses or past 5 years) if more space is needed please use back of
this application _____

Previous rent amount: \$ _____ Date Moved In: _____ Date Moved Out: _____
Reason for Leaving? _____
Name & Phone number of owner/manager _____
Social Security #: _____ Drivers Lic. # & State _____
Date of Birth: _____ # Of People residing in home _____

Co-Applicant Employment Information:

Present Employer _____ Position _____
Date you started: _____ Supervisor's Name: _____
Address of Employer: _____
Work Phone: _____ Monthly Income: _____
Other non-working income you want considered. Please explain: _____

Rental/Criminal History:

Have you, your spouse, or any occupant listed in the Application has ever:
_____ Been evicted or asked to move out? If so who: _____
_____ Moved out of a dwelling before the end of the lease term without owner's consent? If so
who: _____
_____ Been sued for property damage? If so who: _____
_____ Declared Bankruptcy? If so who: _____
_____ Been sued for rent? If so who: _____
_____ Been charged, detained, or arrested for a felony, misdemeanor involving a controlled
substance, violence to another person or destruction of property, or a sex crime that has not been
resolved by any method? If so who: _____
_____ Been charged, detained, or arrested for a felony, misdemeanor involving a controlled
substance, violence to another person or destruction of property, or a sex crime that has been
resolved by conviction, probation, deferred adjunction, court ordered community supervision, or
pretrial diversion? If so who: _____

If you checked any of the above, please explain. Please indicate the year, location, and type of each
felony, misdemeanor involving a controlled substance, violence to another person or destruction of
property, or sex crime other than those resolved by dismissal or acquittal. If none of the above are
checked you are representing the answer is no to all questions. _____

Credit Information

Do you or the co-applicant have an open bank account? Yes ___ No ___ If so please provide the following information:

Checking Acct #, Bank & Phone # _____

Savings Acct #, Bank & Phone # _____

Do you have an auto loan? Yes ___ No ___ Lienholder _____

Phone Number _____ Account Number _____

Do you have any credit cards? Yes ___ No ___ Please list: _____

Other credit references: (please provide 2)

Creditor _____ Phone # _____

Acct# _____ Exp date _____

Creditor _____ Phone # _____

Acct # _____ Exp date _____

Household Information

Please list all vehicles that will be parked at residence:

Make/Model _____ Year _____

License Plate # & State _____ Color _____

Make/Model _____ Year _____

License Plate # & State _____ Color _____

Work References: (manager, asst. mgr, owner for the last 3 years)

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Personal Reference:

Name _____ Phone _____

Name _____ Phone _____

Emergency Contact:

Name _____ Phone _____

Address _____ Relationship _____

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For Office Use Only

Date application was received _____

References Checked _____

App Rej. _____ App Appr. _____

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Authorization to verify information/Disclaimer:

I/We give RE/MAX of Alamogordo authorization to gather information regarding rental history, credit history, employment history and verify income. By signing this document, I/We hereby agree that the above is true and correct to the best of my/our knowledge. I/We hereby authorize verification of the information given on this application from any source(s) listed above. False information entitles the Owner/Owner Representative to reject this application and/or other documents as necessary and retain any deposits as fee for processing the application. If RE/MAX of Alamogordo and/or the Owner chooses to allow the use of a paid security deposit to place a hold on the property for rent (for a maximum of two weeks), it is understood if you choose not to rent the property at any time during the time period the property is held for you, RE/MAX of Alamogordo is not required to refund the security deposit.

Name of applicant(s)

Signature of Applicant _____ Date _____

Signature of Co-Applicant _____ Date _____